

C.A.R.E. PROGRAM

Credit Abuse Resistance Education Program

CARE Program Presentation Request

Thank you for your interest in the CARE Program!
To schedule a CARE Program Presentation at your school or organization,
please complete this three-page request form.

Please E-mail this form as a PDF attachment to Lisa_McNeil@wvnb.uscourts.gov

You may also fax to (304) 232-0185

or mail to:

Lisa McNeil, CARE Program
U.S. Bankruptcy Court – Northern District of West Virginia
P.O. Box 70, Wheeling WV 26003

School / District	School phone
School Address	City ZIP
Your name	Your phone
Your E-mail address	Your title/department

Please indicate the **total number of students** expected at **all** presentations: _____

Please indicate three choices for presentation dates and times:

Presentation Date (1 st choice)	Time*
Presentation Date (2 nd choice)	Time*
Presentation Date (3 rd choice)	Time*

*Within the timeframe I have listed in my three choices above, there are ____ school periods.

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The class times are as follows:

This period...	Runs from...	To...
<i>Example:</i> <i>Period 1</i>	<i>8:00 am</i>	<i>8:40 am</i>

Where will the CARE presentation(s) be held?
(check one)

In a classroom
 In the school's auditorium
 In another room _____

(please specify)

To assist the CARE Program presenter(s), please provide directions for (1) visitor parking and (2) contacting you upon arrival at the school:

(1)	
(2)	

To help us with our presentation, please complete the Equipment Checklist that appears on the next page. (The Equipment Checklist also is in PDF format.)

CARE Program Equipment Checklist

School: _____

Scheduled date(s): _____

Contact person: _____

Contact telephone or E-mail: _____

The CARE Program presentation typically involves showing a CARE PowerPoint presentation with video clips. So that we can run the PowerPoint program, please check the box(es) if the school has:

- G** A computer or laptop running Microsoft PowerPoint software
- G** An LCD projector
- G** A projection screen
- G** An audio-visual person who can assist with sound and video hookups

If the presentation will be held in a large auditorium, **in addition to the above items**, please check the box(es) if the auditorium has:

- G** A sound system
- G** A projection screen