

N.D.W.V. LBR 1071-1

Divisions of Bankruptcy Court.

The United States Bankruptcy Court of the Northern District of West Virginia is the proper venue for cases in which the debtor's residence is in one of the thirty-two (32) counties listed in LR Gen P 1.02(b).

The Northern District of West Virginia includes four (4) divisional offices located in the cities of Wheeling, Clarksburg, Elkins, and Martinsburg. The Bankruptcy Court is not bound by the divisional delineations of the District Court, and will, in the interests of the parties, conduct hearings and other proceedings, including meetings of creditors, at each of the divisional locations whenever feasible.

All pleadings and other papers shall be filed with the Clerk of the Bankruptcy Court at either the Wheeling or Clarksburg division as follows:

U. S. Bankruptcy Court
12th and Chapline St.
Post Office Box 70
Wheeling, WV 26003

U. S. Bankruptcy Court
324 West Main St.
Clarksburg, WV 26301

In addition, the Clerk of the United States District Court for the Northern District of West Virginia, or his or her designee, is authorized to receive and file stamp bankruptcy petitions at the Martinsburg point of holding court in the event of an extreme emergency. Counsel for the debtor(s) shall consult with the District Clerk, or his or her designee, and the District Clerk shall determine whether such emergency does exist. Counsel for the debtor(s) shall also contact the Bankruptcy Clerk's office (304-233-1655) and notify it of such emergency. Counsel may also wish to consult Part V of these Rules with respect to filing by electronic means.

Cross Reference

Rule 5 Fed. R. Civ. Proc.
Bankruptcy Rule 5005
Bankruptcy Rule 1014 (Change of Venue)
LR Gen P 1.02
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