

N.D.W.V. LBR 1007-2

Mailing - List or Matrix.

(a) A petition must be accompanied by a mailing matrix in electronic form in compliance with N.D.W.V. LBR 5005-4.01, which shall minimally include the full names and addresses listed in Appendix D-1 and /or D-2.

(b) The official charged with responsibility for conducting the first meeting of creditors (U.S. Trustee or case trustee) shall inform counsel for the debtor(s) at the Section 341 meeting of any deficiency in the matrix and shall preserve a record of the information so given; counsel for the debtor(s) shall acknowledge that he or she has been informed of such deficiency. Counsel for the debtor(s) shall have continuing responsibility for keeping the Court informed of the accuracy of the mailing matrix - creditors' names and addresses.

Cross Reference

N.D.W.V. LBR 5005-4.01
Appendix D-1, D-2

Comment

The importance of the accuracy of the mailing matrix cannot be overemphasized. It is perhaps the single most vital document which is filed. An incorrect address or zip code may well deprive an entity of due process and ultimately lead to great expense, delay, and other hardship. Accuracy of the matrix is the responsibility of the debtor(s).