

**UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF WEST VIRGINIA**

IN RE:	)	
	)	
PROCEDURES IN AID OF	)	GENERAL ORDER
MANDATORY ELECTRONIC	)	SETTING PROCEDURES TO BE
FILING	)	FOLLOWED IN ALL CASES AS
	)	JULY 1, 2007

**GENERAL ORDER 07-01**

Pursuant to **Bankruptcy Rule 5005(a)(2)**, and consistent with the established *Administrative Procedures for Electronic Case Filing* of the District Court of this Judicial District, and with the exceptions hereafter noted, it is hereby **ORDERED** that on and after July 1, 2007 all petitions and support documents, adversary proceedings, pleadings, motions, and proposed orders shall be filed by electronic means by use of software known as CM/ECF (Case Management / Electronic Case Filing), *except* as follows:

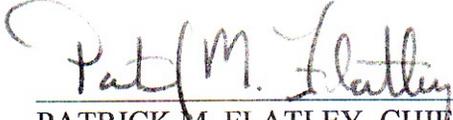
- a. Parties without legal representation (*pro se* filers) may file all papers by conventional means;
- b. Attorneys who have established to the Court's satisfaction that requiring electronic filing would create a hardship or general denial of access to the courts;
- c. Creditors who have not been trained, registered and certified in electronic document filing may file all documents by conventional means;
- d. If electronic filing equipment of either the court or the registered user is temporarily inoperable, the registered user may file pleadings and other papers by conventional means
- e. All documents of the following nature shall be filed by conventional means:
  1. Documents which have been ordered sealed or to be filed under seal;

2. Exhibits admitted in evidentiary hearings unless otherwise directed by the court; and

3. Transcripts of court hearings;

The Clerk is directed to publish this order, and otherwise circulate this order so that it may be reasonably calculated to reach those practicing before the Bar of this Court.

ENTER: 1-17-07

  
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PATRICK M. FLATLEY, CHIEF JUDGE