

CM/ECF EMAIL NOTIFICATION SIGN UP FORM

CM/ECF introduces a new feature where attorneys, trustees and parties in cases are able to receive email notification of all pleadings docketed in cases in which they are involved. The email notification may be in summary form at the end of the day or you may receive an email for each event docketed as they are done. (Caution on the individual emails: This feature could bombard your email all day with numerous email messages. Most users ask for the summary.)

Inside of the email notifications, you will have a "link" to the image of the document and you may click on it and receive "one free look". You may then either print or save a copy of the image on your computer. Once you provide the Court with an email address, you will begin receiving the email notifications. Pursuant to Local Rule 5005-4.10, electronic service of the Notice of Electronic Filing by the Clerk to registered filing users constitutes service of the filed document under the Federal Rules of Civil Procedure and the Official Bankruptcy Rules. Please fill out the form below and sign that you understand what this feature brings. Please send this form to the Court: U.S. Bankruptcy Court, P.O. Box 70, Wheeling, WV 26003 or fax it to 304-233-0185. If you have any questions, please call at 304-233-1655.

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Would you like:
_____ **End of the Day Summaries** or
_____ **Individual email of each filing**

Format of email:
_____ **HTML for Netscape, ISP mail services: AOL, Hotmail, Yahoo,**

etc.

_____ **Text for ccmil, Groupwise, Outlook, Outlook Express, etc.**

Please

sign: _____

Date: _____